

Bhandarkars' Arts & Science College

(NAAC Reaccredited at 'A' Grade with CGPA of 3.32 on 4 point scale)

NIRF India Ranking 2019 College (Rank band 151-200)

Kundapura - 576 201

**Sponsored by
THE ACADEMY OF GENERAL EDUCATION
MANIPAL**

Affiliated to Mangalore University

HAND BOOK FOR THE ACADEMIC YEAR 2022-23



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THE BHANDARKARS' ARTS & SCIENCE COLLEGE TRUST

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THE COLLEGE ANTHEM

Where the mind is without fear and the head is held high
where knowledge is free,
Where the World has not been broken up into fragments
by narrow domestic walls,
Where tireless striving stretches its arms towards
perfection,
Where the clear stream of reason has not lost its way
into the dreary desert sand of dead habit,
Where the mind is led forward by Thee into ever
widening thought and action,
Into that heaven of freedom, my Father, let my
country awake.

- Rabindranath Tagore

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- | | | |
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Dr. G. M. Gonda
Sri Gopal Naik

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Dr. Shubhakaracharya
Dr. Yashavanthi K.
Sri Shashikanth Hathwar

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Sri Gopal Naik

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Dr. Nandini

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Sub. Lt. Sharan S. J., A.N.O. (Navy)

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Unit- II : Sri Ramachandra Achari, MCA

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IQAC CO-ORDINATOR

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Sri Raghavendra, Helper
Sri Sandeepa, Helper
Sri Rajesha, Helper
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Sri Shankar C. Poojary, Helper
Sri Praveena, Helper
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Sri Prashantha, Helper
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Smt. Vijayalakshmi, Helper

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Sri Ananda, Electrical
Sri Santhosh Hattiangadi, IT

VISION

"To make Higher Education available to all sections of the community emphasizing inculcation of moral and human values"

MISSION

"To provide adequate infrastructure with student centric, research-oriented learning environment and ample scope for value -based, skill-oriented, co-curricular and extra- curricular activities in tune with the technological development in teaching and learning"

QUALITY POLICY

College strives to provide value -based education to suit contemporary needs, making students socially responsible with strong ethical concerns.

ABOUT THE COLLEGE

Bhandarkars' Arts & Science College, Kundapura, sponsored by the Academy of General Education, Manipal, is a First Grade College of Arts, Science and Commerce. This College came into existence mainly as a result of the generous donation of ₹ 2,00,000 by Dr. A. S. Bhandarkar who was then a practising doctor in Bahrain. Many prominent people of Kundapura and Rotary Club of Kundapura strove hard for the establishment of this college which was a long felt need of the taluk. With the co-operation of the public of Kundapura, Academy of General Education, Manipal took up the responsibility of nurturing this institution. The College is established in order to meet the growing demand for the University education and to make it available to the economically less fortunate section of the society to making them academically equipped to face challenges in the age of science, technology & international commerce. The founders also believed that no education would be worth the name, if the instructions in various disciplines are not accompanied by proper shaping of character. The College aims to instil a sense of discipline and purpose, the cultivation of proper attitudes and an awareness of various responsibilities which the youth would be called upon to shoulder in their lives. In addition, a stress on civic virtues and a sense of social values are among the thing sought to be impressed upon those who seek admission here.

WORKING HOURS :

Regular Classes :

Between 9.30 a.m. and 4.40 p.m. on Monday to Friday

Between 9.30 a.m. and 1.05 p.m. on Saturday.

Lunch Break : 1.05 p.m. to 1.55 p.m.

Office & Library : 9.15 a.m. to 5.15 p.m. (Monday to Friday)

9.15 a.m. to 1.00 p.m. (Saturday)

EC & CC activities :

2.00 pm to 4.40 pm on all Wednesdays

Extra, Compensatory and Remedial classes are engaged on Saturday afternoons and Sundays.

Sunday is a weekly holiday.

NORMS & REGULATIONS

The college lays great emphasis on the development of character among the students and expects them both inside and outside the college to be worthy of the highest standards of behaviour. Students are particularly, advised to cultivate courtesy, compassion, helpfulness and tolerance as the virtues. The students are admitted to the college on the clear understanding that they cheerfully adhere to and carry out all the rules and disciplinary regulations of the college. (The following rules and regulations have been framed to achieve the above objectives.)

Discipline :

1. In accordance with the decisions of Parents' & Teachers' Association and the Management, it is mandatory for all students to follow the uniform dress code as prescribed by the college, while they are in the campus. Students should strictly adhere to the colour combination of the uniform and any variation in this regard will invoke strict disciplinary action against such students. No student is allowed to wear any other cloth inside the campus including the college canteen.

Boy students should have a clean shaving and leaving beard is not allowed inside the campus.

2. Students will wear their ID cards while in the campus and produce the same when demanded by the teachers or by the Principal anywhere in the college. The students not wearing their ID cards will have to pay a fine of ₹ 100/- for the first violation and the penalty amount gets multiplied for subsequent violations.

SPECIAL NOTE: Failure or refusal to produce the Identity Card when demanded by the teacher or the Principal amounts to a clear case of disobedience and breach of discipline.

3. Smoking, Intoxication, consuming alcoholic drinks/drugs are strictly prohibited in the campus and outside while in uniform.
4. Students shall not loiter in the corridors and in the campus during leisure hours. Free hours must be utilized productively in the College Library/Indoor Sports Complex. All the movements in the campus and from one class room to another should conform to the standard of academic decorum and dignity.

5. Students should note the following schedule of bells at the beginning of each session.
I Bell - Students enter their respective classes and occupy their places.
II Bell - Teachers enter the classrooms.
6. Students will enter the classrooms in time. Those who come late can enter the class only with the permission of the lecturer.
7. Principal is authorized to take appropriate disciplinary action against those students who habitually come late or deliberately skip classes without valid reasons.
8. The names of the students who remain absent continuously for more than a week without the permission of the Principal shall be removed from the rolls unless satisfactory reasons are given for their absence.
9. The students are advised and are expected to maintain a quiet and disciplined atmosphere in the classroom in order to facilitate the teaching and learning process. Under all circumstances, the students are firmly advised to approach their respective Academic Advisers, the Student Welfare Officer and the officer in charge of the Students' Grievances Redressal Cell to sort out their problems in a cordial manner. The students are also strongly advised not to vitiate the educational atmosphere by boycotting classes or instigating others to do the same. Since such indisciplinary acts adversely affect thousands of students seeking higher education in the College, the administration takes a stern view of any such attempt and shall take appropriate action against the offending students.

SPECIAL NOTE: Neither the principal nor the Administration of the college permit boycotting of the classes or strikes for any reason whatsoever. The lack of attendance during the strike period will be treated as unauthorised absence.
10. The students are earnestly advised to treat and protect the properties of the college with utmost care. Wilful damage to the college properties like books, furniture, water and gas installations and electrical,

electronic and other installations will be borne by the student/s responsible for it.

SPECIAL NOTE: Any Damage to College property caused by vandalism or wanton behaviour of the student/s will have to be met with and the cost of repairs and rectification shall be recovered from all the students concerned if students do not cooperate in detecting the real culprits.

11. While the college does not hold itself responsible for any questionable conduct of the student outside the premises, the Principal may take cognisance of any serious misconduct outside, which is likely to reflect badly upon the fair name of the college and take such disciplinary action against the offender as he deems fit and proper.

Irregular attendance, habitual late-coming or indifference with regard / to class work will be regarded as sufficient reasons for punishment by the Principal and this may amount to dismissal from the college.

13. The Principal in consultation with the College Staff council, shall have the power to rusticate any student from the college, if in the opinion of the council, his/her continuation in the college is untenable in the interest of over-all discipline of the college.
14. In the classroom, every student is required to sit in the seat allotted to him/her by the staff concerned. Refusal to occupy the seat allotted to him/her amounts to an act of indiscipline and may invoke disciplinary action against such students.
15. Absence in the class test or college examination without prior permission of the staff concerned / the Principal is considered as an act of indiscipline.
16. Students are advised to participate in educational tours, field visits, surveys, sports events/athletic meets, workshops and seminars, accompanied by the concerned teaching faculty, with the written consent of the Principal. The College does not organise picnics or pleasure trips. Students are strictly prohibited from participating in any such activities.
17. Cell Phones/Mobile Phones are strictly prohibited in the College premises as per University guidelines. In exceptional cases, students may be permitted to bring mobile / cell phones at a special request of

their parents. However, such cell phones/ mobile phones shall be placed in the custody of a special counter created for this purpose in the College students Service Centre and a nominal fee will be charged for custodianship. In any case, students are not permitted take the cell phones/ mobile phones inside the classroom or carry them in the campus.

18. Ragging is totally prohibited in the institution. Ragging covers all acts of violence, physical or mental between two or more senior or junior students. Anyone found guilty of ragging is liable to be punished.

SCHOLARSHIPS, FREESHIPS :

The award of scholarships, freeships and fee concessions to students is subject to good conduct, satisfactory progress and sufficient attendance as per the orders of the Government. The Principal may withhold the concessions, scholarships or freeships or any other kind of financial assistance if he is convinced that a student has absented himself /herself from tests and examinations without valid reasons or his/her performance in the tests and examinations is not satisfactory.

THE ACADEMIC ADVISORY SYSTEM :

- To review students' academic progress regularly and communicate the same to the parents/guardians as well as to the Principal.
- To guide and help the students in curricular and co-curricular activities.
- To monitor the students' attendance, attitude, behaviour and conduct in the campus.

LABORATORIES :

1. Students should be regular and punctual to their practical work.
2. All equipments and materials given to students for practical work should be handled with care. The cost of damages and breakages shall have to be borne by the student/s concerned.
3. Absolute silence should be maintained in the laboratories.
4. Students shall enter the laboratories only with the permission of the lecturers in charge of the Laboratories with observation note book and practical record book.
5. Record of practical work must be regularly maintained and submitted once a week to the teacher concerned. The students failing to submit

the record books on time, will not be permitted to enter the laboratory for further practical classes.

6. All the students shall be present at their work tables in the laboratory at least five minutes before the commencement of the practical classes. They should check the apparatus provided to them before the commencement of the experiment and hand them over to the department attendant after completing the experiment.

LIBRARY :

The library is kept open from 9-00 a.m. to 5-15 p.m. on working days from Mondays to Fridays and from 9-00 a.m. to 1-00 p.m. on Saturdays. Reading room of the college library should be used only for silent study. The students are not allowed to speak or hold discussion in the reading room. A student shall be permitted to enter the Library only on depositing his/her identity card at the library counter.

Library is open to students, members of the staff and to others on special permission of the Principal. Absolute silence should be observed in the library.

1. Two books will be issued to each student.
2. Request for books can be made through prescribed application slips, duly filled and dropped into separate boxes before 9-45 a.m.
3. Available books will be issued between 12-45 p.m. and 5-00 p.m. on the same day. If the books are not taken delivery during the stipulated time, they may be collected next day before 9-30 a.m.
4. A student is allowed to keep the books for a maximum period of seven days. Any delay in returning the books after the due date is subject to a fine of Rupee one per day per book.
5. For extension of books beyond the period of 7 days, the book must be returned on due date and a fresh application must be made. The book may be issued to the same person if there is no demand for the same book from others.
6. Please take great care of the library books. Do not spoil the book by scribbling or underlining in the books.
7. A student borrowing books from the library must bring to the notice of librarian about any discrepancies like missing of pages immediately after the issue of books. If any pages of the book are torn or removed

and the same should be reported to the librarian, a full cost of the book will be realized from the immediate previous borrower of the same book.

8. Sub-lending of books is strictly prohibited.
9. Current periodicals, journals and reference books are not permitted to be taken out of the library.
10. The facility of "Overnight lending" of books against a deposit of ₹100/- is available to the students after the opening of the college for the new academic year till the end of March of the same academic year. The books under this facility will be issued after 3-00 p.m. and are to be returned by 9-15 a.m. on the next working day.
11. All the books borrowed from the library should be returned immediately after the completion of the examination or while applying for Transfer Certificate (in the middle of the academic year.)

BOOK BANK

The college book bank provides certain text books on loan to the poor and deserving students for which the students concerned should apply to the Librarian, as soon as it is notified on the college notice board. The students who borrow the books under this scheme can retain these books with them till the end of semester. 10% of the cost of the book or ₹ 5.00 per book whichever is less will be collected as service charge.

ISSUE OF CERTIFICATES

The transfer certificate normally is not handed over to the student in person; but it is sent to the institution which he/she intends to join. The application for Transfer Certificate should be counter signed by the head of the institution where the student has sought admission.

Application for transfer certificate should contain the following particulars:

- Student's name with initials.
- The date of joining the College and the class to which the student was priorly enrolled.
- The class in which the student was studying at the time of leaving the college, the date of leaving and the Roll Number.

- The language offered under Group III (b) and the optional subjects in Group I.
- The University / Board Examination passed with year of passing and Register Number of the examination.

The students applying for transfer certificate should pay the T.C. fee of ₹ 150/- only. If the T.C. is required by post, an additional amount of ₹ 50/- is to be paid towards postal expenses. T.C. will be issued to student only when he/she has no dues payable to the college. A student has to pay full term fees even if he/she has attended the class only for one day during the term.

The Transfer Certificate will be issued to a student only once. A fee of ₹ 300/- will be charged for the duplicate copy of the transfer certificate. A student who intends to get a duplicate transfer certificate should make a declaration on a stamp paper worth ₹ 20/- to the effect that he/she has not used the same for joining some other course.

The other certificates such as Conduct, No Dues, Date of Birth, Physical Education etc., will be issued to a student against payment of ₹ 75/- for each certificate duplicate form of these certificates will be issued on payment of ₹ 150/- for each copy.

Transfer Certificates and other certificates for students who wish to withdraw at the end of the Academic Year will be issued only after the announcement of the results of the final examination.

Official conduct certificate is a document which a student has to earn by his/her conduct and behaviour during his/her college career and should not be considered as a matter of right.

SPECIAL NOTE: The Principal may refuse to issue the conduct certificate to any student whose conduct, in his opinion, has not been satisfactory.

MEDICAL INSPECTION

All the students admitted to the college are required to undergo clinical examination by the medical officers nominated by the college on the prescribed dates. A student who fails to report to the medical officer for inspection shall pay a penalty of ₹ 100/-.

Salient Features of the Four Years Multidisciplinary Undergraduate Programmes with Multiple Entry and Exit Options: NEP- 2020 '

- a) The programme shall be structured in a semester mode with multiple exit options with Certificate, Diploma and Basic Bachelor Degree at the completion of first, second and third years, respectively. The candidate who completes the four years Undergraduate Programme, either in one stretch or through multiple exits and re-entries would get a Bachelor's degree with Honours.
- b) The four years undergraduate Honours degree holders with research component and a suitable grade are eligible to enter the 'Doctoral (Ph.D.) Programme' in a relevant discipline or to enter 'Two Semester Master's Degree programme with project work'.
- c) Candidates who wish to enter the master's/doctoral programme in a discipline other than the major discipline studied at the undergraduate programmes, have to take additional courses in the new discipline to meet the requirement or to make up the gap between the requirement and the courses already studied.
- d) There may be parallel five year integrated master's degree programmes with exit options at the completion of third and fourth years, with the undergraduate degree and undergraduate degree with honours in a discipline, respectively.
- e) There may also be an integrated doctoral programme with exit option at the end of the first year with the Master's degree.
- f) The students who exit with Certificate, Diploma and Basic Bachelor Degree shall be eligible to re-enter the programme at the exit level to complete the programme or to complete the next level.
- g) The Multidisciplinary Undergraduate Programme may help in the improvement of all the educational outcomes, with a flexible and imaginative curricular approach. The programme provides for both breadth and depth in diverse areas of knowledge. A range of courses are offered with rigorous exposure to multiple disciplines and areas, while specializing in one or two areas. The programme fulfils knowledge, vocational, professional and skill requirements along-side humanities and arts, social, physical and life sciences, mathematics, sports etc.

- h) The curriculum combines conceptual knowledge with practical engagement and understanding that has relevant real world application through practical laboratory work, field work, internships, workshops and research projects.
- i) A few courses are common to all students which contribute to the breadth of study and two areas of specialization in disciplinary areas provides for depth of study.
- j) The areas of specialization which the students are required to choose are either two disciplines/ subjects or a discipline called 'major' (e.g. History or Economics or Physics or Mathematics) and an area of additional discipline called 'minor' (e.g. Music or Sports or Geography). Students gain deep disciplinary knowledge through theory and practical experiences in their area of specialization (major). They gain a reasonable understanding of the area of additional study (minor) that they choose. Students can choose subject combinations across 'streams' (e.g. a student can choose a 'major' in physics and combine it with a 'minor' in history or Music or Sports). One of the disciplines can also be a vocational subject or Teacher Education.
- k) The students may study two disciplines at the same level or breadth up to the sixth semester and choose one of them for study in the fourth year to obtain the Honours degree in that discipline. A student who wishes to get dual honours degrees may repeat the fourth year of the program in the second discipline.
- l) The students may choose one discipline and vocational subject or Teacher Education to study in the undergraduate programme. This will enable them to get an Honours degree either in the discipline or in the vocational subject/ Teacher Education or both, in the discipline and in the vocational subject/ Teacher Education.
- m) Skills shall be explicitly integrated, highly visible, taught in context, and have explicit assessment. The skills shall include abilities in language and communication, working in diverse teams, critical thinking, problem solving, data analysis and life skills.
- n) Students shall be given options to choose courses from a basket of courses which the institution is offering. There shall be no rigidity of combination of subjects.

The Four-Year Choice Based Credit System Semester Scheme makes the product of a University at par with the global practices in terms of academic standards and evaluation strategies. In the emerging scenario of Internationalization of Indian Higher Education, it is imperative that the Universities in India should follow this system so that the mobility of their products both within and across the geographical jurisdiction becomes possible.

The Salient Features of the Credit Based Semester Scheme:

Each course shall carry certain number of credits. Credits normally represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as the number of contact hours, the course content, teaching methodology, learning expectations, maximum marks etc. In the proposed programmes, generally one hour of instructions per week in a semester is assigned one credit. In terms of evaluation, one credit is generally equivalent to 25 marks in a semester. Thus a 3 or 4 credits course will be assessed for 100 marks, 2 credits courses are assessed for 50 marks and one credit course will be assessed for 25 marks. What matters for the calculation of Semester Grade Point Average (SGPA) or the Cumulative Grade Point Average (CGPA) is the percentage of marks secured in a course and the credits assigned to that course.

On this basis, generally, a three-year six-semester undergraduate programme will have around 140 credits, and a four-year eight-semester honors degree programme will have around 180 credits and a five-year ten-semester master's degree programme will have 220 credits.

The general features of the Credit Based Semester Scheme are

- a) The relative importance of subjects of study are quantified in terms of credits.
- b) The subjects of study include core, elective, ability/skill enhancement courses
- c) The programme permits horizontal mobility in course selections.
- d) The students shall take part in co-curricular and extension activities.
- e) The declaration of result is based on Semester Grade Point Average (SGPA) or Cumulative Grade Point Average (CGPA) earned.

Model Programme Structure for All the Programmes - NEP 2020

Sem	Discipline Core	Open Elective	Ability Enhancement Comp. Courses AECC	Skill Enhancement Courses - SEC		Total Credits
1	2-3 papers	1 paper	2 papers (Language)	Digital Fluency or Environmental Studies	Health, Wellness & Yoga	25-26
2	2-3 papers	1 paper	2 papers (Language)	Digital Fluency or Environmental Studies	Sports / NCC / NSS/ R&R/ Cultural / YRC	25-26
3	2-3 papers	Open Elective or Indian Constitution	2 papers (Language)	Artificial Intelligence or Financial Edu. & Inv. AW	Sports / NCC / NSS/ R&R/ Cultural / YRC	25
4	2-3 papers	Open Elective or Indian Constitution	2 papers (Language)	Artificial Intelligence or Financial Edu. & Inv. AW	Sports / NCC / NSS/ R&R/ Cultural / YRC	25
5	3+1 papers	Discipline Elective	***	Cyber Security or Internship	Sports / NCC / NSS/ R&R/ Cultural / YRC	25
6	3+1 papers	Discipline Elective	***	Relevant SEC or Internship	Sports / NCC / NSS/ R&R/ Cultural / YRC	25

(Semester Scheme):

Each course in a programme shall carry certain number of credits, which normally represent the weightage of a course and are a function of teaching learning and evaluation strategies such as number of contact hours, the course content, teaching methodology, learning expectations, etc. In the proposed programmes, in general, 2 hours of instructions per week in a semester is assigned one credit. In terms of evolution, one credit is equivalent to 50 marks in a semester. On the basis of these parameters, a three year programme will have a maximum of 100 or 10 credits.

The other features of the CBSC (Semester Scheme) are -

- i. The 'Degree Course' is to be replaced by 'Degree Programme' and the term 'Subject/Paper' is to be replaced by 'course'
- ii. The under Graduate degree programmes are structured on Choice Based Credit System (Semester Scheme)
- iii. The relative importance of course of study and activities are quantified in terms of Credits. Total credit of the programme is in the range of 100-104.
- iv. Each programmed of study will have " Core course (Group-I) 'Elective (Group-II) " " Foundation course (Group - III) " and " Extra and Co-curricular Activities (Group-IV) "
- v. The declaration of result is based on the Semester Grade Point Average (SGPA) earned towards the end of each semester and the Cumulative Grade point Average (CGPA) earned towards the end of the programme with corresponding alpha-sign grade. However, the Grade card will also consist of marks secured by the student. Hence, it will be called as marks cum grade card.

vi. Credits

Group I - Core courses

I-IV Semester - 9/10 credits in each Sem.

V-VI Semester - 18 credits in each Sem.

Group II - Elective courses

I-IV Semester - 1 credit in each Sem.

Group III - Foundation courses

(a) Compulsory Foundation I-IV Semester - 4 credit in each Sem.

(b) Elective Foundation I-IV Semester - 1 credit in each Sem.

Group IV-Extra and Co-curricular I-IV Semester - 1 credit in each Sem.
Actives

MAXIMUM PERIOD FOR COMPLETION OF THE PROGRAMMES :

The candidate shall complete the programme within the six year from the date of admission to the programme. No candidate shall be permitted to appear from the examinations after the prescribed maximum period for completing the programme.

COURSE OF STUDY : Course of study shall comprise the following,

GROUP - I : Core Courses

Core courses will consist of compulsory / optional course which are compulsorily studies by a student in all six semesters.

GROUP - II : Elective Courses

There shall be Elective Course from I to IV Semester which shall be;

- i Supportive to the discipline of study.
- ii Providing an expanded scope
- iii Enabling an exposure to some other discipline/domain.
- iv Nurturing student's proficiency/skill.

The student shall opt any one of the elective Course in each Semester.

GROUP - III Foundation Course (I-IV Semesters)

a) Compulsory Foundation : LANGUAGES

b) Elective Foundation (Common for all programmes) :

- i. Constitution of India ii. Human Rights
- iii. Gender Equity iv. Environmental Studies

- shall be as compulsory course, to be studied by a student in I to IV. Semesters.

GROUP - IV: Co and Extra - Curricular Activities

A Student shall opt for any one of the following activities in the first four semesters offered in the college a) N.S.S. / N.C.C./ Rovers and Rangers / Youth Red Cross Activities b) Sports and Games c) Other Co-and Extra - Curricular Activities as prescribed by the University The evaluation of Co-and Extra - Curricular Activities is as per the procedure evolved by the University from time to time.

Internship / Industrial Practicum / Project work in the degree programmes, if any, shall be as prescribed by the Board of studies of concerned course / Programmes whether it is of full semester (6th Semester) project or in lieu of one of the course of 6th Semester.

ATTENDANCE :

A candidate shall be considered to have satisfied the requirement of attendance for a semester if he/ she attends not less than 75% of number of classes actually held up to the end of the semester in each of the course. There shall be a minimum of 50% attendance requirement for the Extra-and-Co-Curricular Activities opted by the candidate as per clause 8.4

A candidates who does not satisfy the requirement of attendance in one course shall not be eligible to take the whole University examination of that semester and he/she shall seek re admission to that Semester of that programmes in a subsequent year.

If a candidate Represents his/her institution/ University/ Karnataka State/ Nation in Sports/ NCC/NSS/ Cultural or any officially sponsored activities he/she may be permitted to claim attendance for actual number participated including the travel period, based on the recommendation of the Head of the Institution concerned. If a candidate participates in national level events such as republic Day Parade etc., he/she may be permitted to claim attendance for actual number of days participated including the travel p[eriod based on the necessary certificated and recommendation of the head of the Institution concerned.

COURSE PATTERNS AND SCHEMES OF EXAMINATIONS :

INTERNAL ASSESSMENT :

The internal assessment marks for a course shall be based on two tests or one test and one assignment. The test shall be of at least one hour duration to be held during the semester. The average marks of the two tests or one test and one assignment shall be taken as the internal assessment marks.

The marks of the internal assessment shall be published on the notice board of the college for information of the student before forwarding to University and the relevant records to be retained by the college for at least six months.

There shall be no minimum in respect of internal assessment marks.

Internal assessment marks shall be shown separately in the marks card. A candidate, who has failed or rejected the result, shall retain the internal Assessment marks.

REGISTRATION FOR EXAMINATIONS : A candidate shall register for examination of all the course of a semester when he/ she appears for the examination of that semester for the first time.

CONDUCT OF EXAMINATIONS :

There shall be Theory/ and examination at the end of each semester, ordinarily during October/ November for odd semesters and during April/ May for even semesters, as prescribed in the Scheme of Examinations. Unless / otherwise stated in the scheme of examination, Practical examinations shall be conducted at the end of each semester after 16 weeks.

The candidate shall submit the self-written record book for practical examination duly certified by the course teacher and the H.O.D./staff in - charge of that semester. It shall be evaluated at the end of each Semester during the Practical examination.

Carry Over :

A Candidate who fails in a lower semester examination may go to the higher semester and take examination.

CLASSIFICATION OF SUCCESSFUL CANDIDATES :

The results of successful candidates at the end of each semester shall be declared in terms of Semester Grade Point Average (SGPA). The results

at the end of the programme shall be classified on the basis of the Cumulative Grade Point Average (CGPA) obtained in all the six semesters and corresponding programme alpha - sign grade. The SGPA in a Semester and the CGPA and the alpha-sign grade at the end of sixth semester shall be computed as follows :

Semester Grade Point Average (SGPA) : The grade points in a course shall be assigned on the basis of actual marks scored (end Semester examination and I.A.) in that course as per the table given below provided they have secured a minimum of 35% marks in the end Semester examination. The candidate securing less than 35% marks in the end Semester examination in any unit/theory / Practical/ project work/ dissertation/internship shall be declared to have failed in that unit indicated with FF grade. A student obtaining grade FF or absent will be required to reappear for the examination of that course.

Table I : Semester Grades and Grade Points

Limits*	Grade point	* Limits are considered after rounding it to the nearest whole number
95-100	10	
90-94	9.5	
85-89	9	
80-84	8.5	
75-79	8	
70-74	7.5	
65-69	7	
60-64	6.5	
55-59	6	
50-54	5.5	
45-49	5	
40-44	4.5	
35-39	4	
0-34	0	

The SGPA is the ratio of the product of the number of grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all theses course3 undergone by a student during that semester. It Shall be expressed up to two decimal places.

Cumulative Grade Point Average (CGPA) :

It is a measure of overall performance of student over all semester. The

CGPA is the ratio of total credit points secured by a student in various courses in all the semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

CGPA will not be declared in the case of such candidates who either secure grade FF or absent if any one of the courses.

There is no minimum mark for Group - IV courses. However, the candidate has to be awarded with PP grade (I-IV Semester) under SGPA and Grade Point if he/she attends a minimum of 50% of classes in that semester.

Otherwise a candidate is not eligible for SGPA/ alpha-sign grade. However, if he/she secures more marks, he/she is given higher corresponding grade.

The alpha-sign grade of a programme is determined based on CGPA as given below

Table 4 : Programme alpha-sign grade

Programme alpha-sign grade	CGPA
O+	More than or equal to 9 but less than 10
O	More than or equal to 8 but less than 9
A+	More than or equal to 7 but less than 8
A	More than or equal to 6 but less than 7
B+	More than or equal to 5.5 but less than 6
B	More than or equal to 5 but less than 5.5
C	More than or equal to 4 but less than 5

Marks cum Grade Card : Marks awarded in each course to a candidate will be shown in the marks cum grade card along with alpha-sign grades, grade points, SGPA, and CGPA. The University shall issue the Marks cum Grad Card for each semester and a Programme Grade Card indicating the performance in all semesters. The Marks Card cum Grade Card may also indicate that the grade points are in 10 point scale.

MINIMUM FOR A PASS :

A candidate shall be declared to have passed the undergraduate programme if he/she secure at least a CGPA of .0 (Programme alpha -sign grade C)

The candidates who pass all the semester examinations in the first attempt in three years are eligible for rank provided they secure at least a CGPA of 6.0 (at least alpha-sign grade A).

The result of the candidates who have passed the sixth semester examination but not passed the lower semester examination but not passed the lower semester examinations shall be declared as NCL (Not Completed Lower semester examinations). Such candidates shall be eligible for the degree only after completion of all the lower semester examinations.

A Candidate who passes the semester examinations in part is eligible for only CGPA and alpha -sign grade but not for ranking.

There shall be no minimum in respect of internal assessment and viva-voce marks.

A Candidate who fails in any of the course/Project Work/Project Report/dissertation shall reappear in that course/Project Work/Project report/dissertation and pass the examination subsequently.

REJECTION OF RESULTS :

A candidate may be permitted to reject the result of the whole examination of any semester. Rejection of result course wise shall not be permitted. A candidate who has rejected the result shall appear for the immediately following regular examination.

The rejection shall be exercised only once in each semester and the rejection once exercised cannot be revoked.

Application for rejection along with the payment of the prescribed fee shall be submitted to the Register (Evolution) through the College of study together with the original statement of marks within 30 days from the date of publication of the result.

A candidate who rejects the result is eligible for only class and not for ranking

DAY	DATE	PARTICULARS
Thu	1	
Fri	2	
Sat	3	
Sun	4	
Mon	5	
Tue	6	
Wed	7	
Thu	8	
Fri	9	
Sat	10	
Sun	11	
Mon	12	
Tue	13	
Wed	14	
Thu	15	
Fri	16	
Sat	17	
Sun	18	
Mon	19	
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Wed	21	
Thu	22	
Fri	23	
Sat	24	
Sun	25	
Mon	26	
Tue	27	
Wed	28	
Thu	29	
Fri	30	

DAY	DATE	PARTICULARS
Sat	1	
Sun	2	
Mon	3	
Tue	4	
Wed	5	
Thu	6	
Fri	7	
Sat	8	
Sun	9	
Mon	10	Classes for IIIrd & V Sem. begins
Tue	11	
Wed	12	
Thu	13	
Fri	14	
Sat	15	
Sun	16	
Mon	17	
Tue	18	
Wed	19	
Thu	20	
Fri	21	
Sat	22	
Sun	23	
Mon	24	Deepavali (H)
Tue	25	
Wed	26	
Thu	27	
Fri	28	
Sat	29	
Sun	30	
Mon	31	

NOVEMBER 2022

DAY	DATE	PARTICULARS
Tue	1	Kannada Rajyotsava (H)
Wed	2	
Thu	3	
Fri	4	
Sat	5	
Sun	6	
Mon	7	Kanaka Jayanthi (H)
Tue	8	
Wed	9	
Thu	10	
Fri	11	
Sat	12	
Sun	13	
Mon	14	
Tue	15	
Wed	16	
Thu	17	
Fri	18	
Sat	19	
Sun	20	
Mon	21	
Tue	22	
Wed	23	
Thu	24	
Fri	25	
Sat	26	
Sun	27	
Mon	28	
Tue	29	
Wed	30	

DAY	DATE	PARTICULARS
Thu	1	
Fri	2	
Sat	3	
Sun	4	
Mon	5	
Tue	6	
Wed	7	
Thu	8	
Fri	9	
Sat	10	
Sun	11	
Mon	12	
Tue	13	
Wed	14	
Thu	15	
Fri	16	
Sat	17	
Sun	18	
Mon	19	
Tue	20	
Wed	21	
Thu	22	
Fri	23	
Sat	24	
Sun	25	
Mon	26	} Christmas Vacation
Tue	27	
Wed	28	
Thu	29	
Fri	30	
Sat	31	

DAY	DATE	PARTICULARS
Sun	1	
Mon	2	
Tue	3	
Wed	4	
Thu	5	
Fri	6	
Sat	7	
Sun	8	
Mon	9	Makara Sankranthi (H)
Tue	10	
Wed	11	
Thu	12	
Fri	13	
Sat	14	
Sun	15	
Mon	16	
Tue	17	
Wed	18	
Thu	19	
Fri	20	
Sat	21	
Sun	22	
Mon	23	Republic Day (H)
Tue	24	
Wed	25	
Thu	26	
Fri	27	
Sat	28	
Sun	29	
Mon	30	
Tue	31	

DAY	DATE	
Wed	1	End of III & V Sem. classes Vacation Starts
Thu	2	
Fri	3	
Sat	4	
Sun	5	
Mon	6	Commencement of Semester Exams
Tue	7	
Wed	8	
Thu	9	
Fri	10	
Sat	11	
Sun	12	
Mon	13	Mahashivarathri (H)
Tue	14	
Wed	15	
Thu	16	
Fri	17	
Sat	18	
Sun	19	
Mon	20	
Tue	21	
Wed	22	
Thu	23	
Fri	24	
Sat	25	
Sun	26	
Mon	27	
Tue	28	

DAY	DATE	PARTICULARS
Wed	1	
Thu	2	
Fri	3	
Sat	4	
Sun	5	
Mon	6	Commencement of Classes for IV & VI Semester
Tue	7	
Wed	8	
Thu	9	
Fri	10	
Sat	11	
Sun	12	
Mon	13	
Tue	14	
Wed	15	
Thu	16	
Fri	17	
Sat	18	
Sun	19	
Mon	20	Ugadi (H)
Tue	21	
Wed	22	
Thu	23	
Fri	24	
Sat	25	
Sun	26	
Mon	27	
Tue	28	
Wed	29	
Thu	30	
Fri	31	

DAY	DATE	PARTICULARS
Sat	1	
Sun	2	
Mon	3	
Tue	4	Mahavir Jayanthi (H)
Wed	5	
Thu	6	
Fri	7	Good Friday (H)
Sat	8	
Sun	9	
Mon	10	
Tue	11	
Wed	12	
Thu	13	
Fri	14	Ambedkar Jayanthi (H)
Sat	15	
Sun	16	
Mon	17	
Tue	18	
Wed	19	
Thu	20	
Fri	21	
Sat	22	Ramzan (H)
Sun	23	Basava Jayanti (H)
Mon	24	
Tue	25	
Wed	26	
Thu	27	
Fri	28	
Sat	29	
Sun	30	

DAY	DATE	PARTICULARS
Mon	1	May Day (H)
Tue	2	
Wed	3	
Thu	4	
Fri	5	
Sat	6	
Sun	7	
Mon	8	
Tue	9	
Wed	10	
Thu	11	
Fri	12	
Sat	13	
Sun	14	
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Wed	31	

DAY	DATE	PARTICULARS
Thu	1	
Fri	2	
Sat	3	
Sun	4	
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Fri	9	
Sat	10	
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Sat	17	
Sun	18	
Mon	19	
Tue	20	
Wed	21	
Thu	22	
Fri	23	
Sat	24	End of IV & VI Semester Clasess
Sun	25	Vacation starts
Mon	26	Commencement of Exams for IV & VI Semester
Tue	27	
Wed	28	
Thu	29	
Fri	30	

DAY	DATE	PARTICULARS
Sat	1	
Sun	2	
Mon	3	
Tue	4	
Wed	5	
Thu	6	
Fri	7	
Sat	8	
Sun	9	
Mon	10	
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Wed	19	
Thu	20	
Fri	21	
Sat	22	
Sun	23	
Mon	24	
Tue	25	
Wed	26	
Thu	27	
Fri	28	
Sat	29	Muharram (H)
Sun	30	
Mon	31	

Award of Gold Medals:		
Sl. No.	Name of the Endowment prize	Conditions
01	Dr. T.M.A. Pai Gold Medal: Instituted by Bhandarkars' College Trust	best out-going student of the college
02	Dr.H.Shantaram Gold Medal Instituted by well wishers of Dr.H.Shantaram	Awarded to a VI Semester B.B.M. student who obtains highest marks in all the previous IV semesters and passes in 1 st attempt.
03	Prof. T. Krishna Rao Memorial Gold Medal: Instituted by Ananda, Librarian	Awarded to a student who obtains highest marks in III B.Com. Financial Accounting of University Examination.
04	Kumbashi Radhabai Venkataramana Prabhu Memorial Gold Medal: Instituted by	Girl student of M.Com. who secured highest marks in I, II & III sem university Examinations.
05.	Dr. H. Shantaram Navati Gold Medals Instituted by Smt. Vijayalaxmi Shantaram, Manipal	Best outgoing students - one each from Science, Humanities and Commerce streams
06.	Dr. K. Ramananda Shetty Memorial Gold Medal - Instituted by Smt. Beena Ranjith Shetty, Kundapura	Awarded to a B.Sc. student who obtains highest marks in all six semesters of Mangalore University examination.
07.	Student Adoption Scheme: Instituted by Sri Prakash Kamath & Brothers	One girl student each from Arts, Science & Commerce streams

Scholarships:		
Sl. No	Details of Scholarships	Conditions for Award
01	Sir C.V.Raman Scholarships	Students studying in first year B.Sc., any two subjects to be taken for study (Physics, Chemistry, Mathematics, Botony, Zoology). For SC/ST 60% and for others 65%
02	Scholarships to Physically Handicapped students	Physically Handicapped student.
03	Sanchi Honnamma Scholarships	Lady students who obtained not less than 60% marks in the qualifying II year PUC Examination. Student should studied in Kannada medium at Govt. School upto 7th std.
04	Post Metric Scholarships to SC/ ST Students	Parent annual income should not be more than 2.5 lakhs.
05	Other Backward Class Scholaships	Parents annual income should not be more than 1,00,000/-
06	Smt. Seetha Bai Sridhar Godbole Memorial Scholarship	Scholarship by the Academy of General Education Manipal Merit -cum -Means
07	Scholarships to the children of Beedi workers	Children of Beedi Workers
08	Bhandarkars' College Trust Scholarships	Merit
09	Heggunje Rajeeva Shetty Charitable Society ® Student Scholarship	Merit cum Means